

Student Handbook

Welcome to **therockcenterfordance!**

We are excited to have you join us while we celebrate our 2nd season! This parent/student handbook is provided to give general information, introduce our policies and to help answer any questions. Please review student information with your dancer so they are aware of the guidelines and what is expected of them. We look forward to sharing this exciting year of dance and we welcome you as an important member of **therockcenterfordance!**

Registration

Upon enrollment, a non-refundable annual registration fee of \$25 per student is due.

All parents/enrolling students are required to complete the registration forms. Once a student is registered, parents have access to their account information via the "customer portal" through our website:

www.therockcenterfordance.com

Tuition Policies

- Tuition is a continuing charge for a monthly rated class or classes.
- Manual Tuition payments are due on the 20th day of each month, **for the upcoming month**. Tuition paid after the 1st of the month is considered past due, and will incur a \$20 late fee
- Payments not received by the 10th of the month will be charged to the credit card on file, including the \$20 late fee.
- Tuition fees are non-refundable or transferable.
- Tuition fees are monthly based (not weekly), regardless of how many lessons per month. Some months may have 5 lessons and some months may have a holiday.
- **No tuition adjustments or credits are given for missed classes.**

Payment methods:

- Automatic Payment. Preferred method of payment is Automatic Payment, whereas your monthly tuition payment will be automatically charged to your credit card on file. Automatic debits shall be charged on the 1st day of each month for that month of dance instruction.
All other fees, e.g., choreography, costumes, private lessons, etc. will be charged when incurred.
- Manual Tuition Payments. Subject to late fees.
Visa, Master Card, Cash, Check, Debit Card (with a Visa or Master Card logo on them).
A \$25 fee will be charged for returned checks.

Student Enrollment classes

Tuition fees per month	
Total Hours per Week	Monthly Payment
1 hour class	\$49
1.5 hour class	\$65
2	\$90
3	\$125
4	\$160
5	\$190
UNLIMITED classes	
Level 2 \$200/month	
Level 3+ \$225/month	
+ \$25/month - Each additional hour	
+ \$15/month - additional 1/2 hour	
\$13 Drop-in class fee	
Private training/lessons \$1 per minute	
FAMILY Discount: 1 st child full price tuition.	
Siblings receive 10% off tuition	

Student Drop-In Classes

- Busy teens may choose to drop-in to class.
- Drop-In students must purchase a 10-class punch card or choose the **unlimited classes** option.
- Drop-In students will be required to pay the annual \$25 registration fee.
- Please speak with Quinn to discuss which option (enrollment or drop-in) is best for you.

Withdrawal Policy

Upon class enrollment, students are expected to complete the dance year. Fifteen (15) days written notice is required to discontinue classes. A withdrawal form must be filled out by the parent and submitted to the front desk in person. **Your account will remain active, until withdrawal procedures have been followed.**

Attendance/Tardiness

- Consistent Attendance is expected. In order for your child to progress and benefit the most from their training, participation is required.
- No refunds or tuition adjustments are given for missed classes. Make-up classes may be scheduled and taken within 2 weeks of the missed class.
- Absenteeism affects the entire class and group choreography. Students are responsible for knowing the missed material by consulting a classmate or scheduling a private lesson.
- Classes will begin promptly at the scheduled time. Students are expected to be on time, in proper attire, and prepared for class.
- Students may be asked to observe class if they arrive more than 10 minutes late and have missed important warming-up.

Student Progress

Progress depends mostly upon how students approach their learning.

- Participate with positive energy!
- Focus, work hard and earnestly apply corrections
- Practice Practice Practice
Repetitive practice is essential for steady progress and refining dance skills.

Practice is probably the most under-rated aspect of a student's learning. Those students who practice, invariably show more consistent progress than those who do not.

Class Placement

- Upon registration, class placement is determined by age, physical development, and level of previous training.
 - Over time, class placement will be based on class participation, attendance, progress, attentiveness, ability, attitude, and consistency.
 - All placement decisions are made, strictly regarding the best interest of each individual student.
 - Class placement decisions are at the discretion of the teachers and the director of The Rock Center for Dance.
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- Each student progresses at their own rate, and not that of their friends.
 - Two students of the same age and years of experience may have completely different capabilities.
 - Negative issues regarding class placement will inhibit a student's progress.

- Students placed in their correct level become solid in their technical training.
- Dance levels are not like grades at school. Students may remain in the same level for 2-3 years before they are physically and mentally ready to accept the challenges of the next level.

Classroom Etiquette

Proper classroom etiquette is essential to the education and training of dancers.

- Be prompt to arrive. Late arrivals disrupt the class and cause the late student to miss important warm up exercises.
- No gum chewing, eating, or drinking is allowed in the studios. Water is okay. ALL USED WATER BOTTLES MUST BE EMPTIED, CAPS REMOVED, AND THROWN IN THE RECYCLE BIN IN THE HALLWAY.
- No touching mirrors. If you touch mirrors, you will clean the mirrors.
- No cell phones during class.
- No Talking, leaning on barre, rolling eyes, or "dancing ahead".
- If a student needs to leave before class is over, he/she must ask to be excused by the teacher. Please do so discretely so as not to disrupt class.
- Eyes and attention must always be on the teacher.
- Be appreciative of corrections and apply them.
- Be kind. Displays of disrespect are unacceptable. NO GOSSIP.
- When class is finished, thank the teacher for class.

Studio Etiquette & Policies

- A positive and professional attitude is expected by all students and family members.
- Students and family members must be respectful at all times to other students, parents, and faculty members.
- Profanity, gossip, and disruptive behavior will not be tolerated at **therockcenterfordance.**
- Students must be ready and properly dressed for class before entering the classroom.
- Please use restroom before class, to avoid a loss of class time.
- Use cubbies for dance bags and belongings.
- Only water is permitted in lobby. Food and drinks are allowed only in hallway near vending machines.
- Inform a teacher or front desk before taking a child from class
- Students are expected to be in class every week
- Knock before entering the classroom, if a class is in progress
- Please Drop off and pick up children ON TIME.
- Siblings must be supervised and kept under control and safe.

Dress Code

the **rock** center for **dance** requires a DRESS CODE for all ENROLLED students under the age of 18.

Adhering to a proper dress code:

- Promotes focus and a stronger work ethic in class.
- Allows teachers to clearly see and adjust body placement, position, and alignment.

General Rules:

- No jewelry in class. Small earrings are okay.
- Dancewear must be clean, laundered after each wearing.
- Hair should be clean and pulled back properly
- Deodorant should be considered for age 8 and up.
- Dance shoes, belongings should be labeled with NAME.
- No heavy perfume.
- Dance shoes are not to be worn outside. No "outside" shoes in class.
- For Youth Classes: Undergarments are not to be worn under dancewear.
 - Fitted, modest underwear should be worn only if a student is wearing a leotard without tights or shorts.
- Students must be ready and properly dressed before entering the classroom.
- Students not properly dressed, will be asked to observe class.

Predance & Combodance

- Leotard
- Tights
- Ballet skirts are optional
- During summer, youth dancers may wear their leotard with bare legs and ankle socks
- Hair – Bun preferred, ponytail okay

TapJazz

- Leotard
- Form fitted dance shorts
- Tights – Capri or footless or none with shorts
- Hair – Ponytail or bun

Pre-Ballet

- Leotard – solid color
- Tights - Pink
- Hair - Pulled back in a bun

HipHopRock

- Loose, comfortable clothing
- Sneakers
- Hair - Ponytail

Jazz

- Leotard
- Form fitted dance shorts or Jazz pants
- Hair – ponytail or bun

Boys

- T-shirt or Tank
- Sweat pants, gym shorts
- Ballet - Black tights or sweatpants, white t-shirt or tank. Black ballet shoes.

Student Classes**Ballet**

- Tights- Pink (Convertible)
- Leotard – Black preferred, any style
- Split sole canvas ballet shoes
- Hair – Bun

Jazz/Contemporary/Lyrical

- Tights – Capri or Footless
- Leotard or Camisole dance top
- Dance shorts or jazz pants
- Split sole, slip-on jazz shoes - Tan preferred
- Hair – ponytail

TAP

- Form fitted top, Leotard or Camisole dance top
- Dance shorts, Capri or knee lengths pants. No long pants.
- Full soled, oxford style tap shoe – Black.
- Hair – ponytail

Hip Hop

- Comfy, easy to move in
- CLEAN Sneakers
- NO BLACK rubber-soled shoes

Shoe Guidelines:

If your shoes do not meet our criteria, it's okay. We ask that when purchasing new shoes, please choose within the criteria. There are many choices, especially all over the internet, that fit our guidelines. Proper shoes will be required for performance.

Complete SHOE RECOMMENDATIONS: www.therockcenterfordance.com

YOUTH PROGRAM

Ballet shoes : Pink, canvas, split-sole preferred

Tap Shoes : Tan, beige, caramel (if there are choices, choose the lightest tan).

Jazz Shoes : Tan (lightest tan, if choices) Slip-on, no laces, split-sole.

Hip Hop : Clean sneakers. Please no black rubber-soled shoes.

OPEN/STUDENT PROGRAM

Ballet : Pink, canvas, split sole.

Tap : Black, full sole, oxford style. No loose taps/screws

Jazz : Tan, split sole, slip-on, no laces

Hip Hop : Sneakers. Please no black rubber-soled shoes.

Tumbling : Bare feet (any color- hee hee)

Foot "undeez", socks, foot thongs, paws, etc... with teacher approval.

ADULT/PRO DANCE No guidelines for adults

Local Dance shopping:

Las Vegas Dance Shoppe

2762 N Green Valley Pkwy

Henderson, NV 89014

(702) 450-7900

www.lasvegasdanceshoppe.com

Capezio Dance Theatre Shop

1043 S Rampart Blvd

Las Vegas, NV 89145

(702) 938-1425

www.capeziodance.com

Dance 4 Less

2700 E Patrick Ln #20

Las Vegas, NV 89120

(702) 262-7946

www.dance4less.com

Online shopping! Save \$\$\$ and time

www.discountdance.com excellent

www.dancewearsolutions.com excellent

www.dancedistributers.com good

www.onlinedancewear.com good

CALENDER

rock HOLIDAYS – No enrollment classes

August 16-25	Summer Break – Drop-in classes available
September 6	Labor Day
November 25-28	Thanksgiving
Dec 22-Jan 2	Winter Break – Limited drop-in classes available
April 18- 24	Spring Break – Limited drop-in classes available
May 30	Memorial Day

Important Dates 2010

August 1	2010/2011 REGISTRATION begins
August 16	AUDITIONS Planet Hollywood's NUTCRACKER
August 20-21	Nutcracker choreography rehearsals begin
August 26-29	Studio CLOSED- NO CLASSES
August 30	Fall classes begin
September 11	AUDITIONS Company 2011
December 1	rockSHOW recital fees due
December 4	NUTCRACKER

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