

Student Handbook

Welcome to the **rockcenterfordance!**

We are excited to have you join us while we celebrate and begin our first year! This parent/student handbook is provided to give general information, introduce our policies and to help answer any questions. Please review student information with your dancer so they are aware of the guidelines and what is expected of them. We look forward to sharing this exciting first year of dance and we welcome you as an important member of the **rockcenterfordance!**

Registration

Upon enrollment, a non-refundable annual registration fee of \$25 per student is due.

All parents/enrolling students are required to complete the registration forms. Once a student is registered, parents have access to their account information via the "customer portal" through our website:

www.therockcenterfordance.com

Tuition Policies

- Tuition is a continuing charge for a monthly rated class or classes.
- Tuition is due on the 1st day of each month.
- Tuition fees are non-refundable or transferable.
- Tuition is based on the 2008-2009 dance year (December-June) and divided into 7 equal payments for your convenience. These monthly fees are averaged over the school year, based on an average of 4 lessons per month, with some months having 3 lessons and other months having 5, therefore, tuition is evenly distributed over the 7-month season and no months are prorated.
- No tuition adjustments or credits are given for missed classes.
- Tuition is due on the 1st. Following a 5 day grace period, tuition is considered past due and will incur a \$20 late fee.
- Payments not received by the 10th of the month will be charged to the credit card on file, including the \$20 late fee.

Payment methods:

- Automatic payment. Preferred method of payment is Automatic Payment, whereas your monthly tuition payment will be automatically charged to your credit card. Automatic debits shall be charged on the 1st day of each month for the upcoming month of dance instruction.
All other fees, e.g., choreography, costumes, private lessons, etc. will be charged when incurred.
- Tuition Installment Payments. Visa, Master Card, Check, Debit Cards (with a Visa or Master Card logo on them).
A \$25 fee will be charged for returned checks or insufficient funds.

Tuition fees per month	
Total Hours per Week	Monthly Payment
45 min	\$36
1 hour	\$45
2	\$85
3	\$120
4	\$150
5	\$175
\$25 Each additional hour \$15 Each additional 1/2 hour \$12 Drop-in class fee Private training/lessons \$1 per minute	

Rock Training Program	
Training Program A Level 3 and up	Training Program B Level 3 and up
\$150 per month: 2 Ballet 1 Jazz 1 S.A.T. Class 1 Turns & Leaps	\$200 per month: 2 Ballet 1 Jazz 1 Contemporary 2 S.A.T. Classes 1 Turns & Leaps
\$25 each additional hours \$15 each additional 1/2 hour	

FAMILY DISCOUNT: 1st student full tuition, 10% discount for siblings.

Withdrawal Policy

Upon class enrollment, students are expected to complete the dance year. Thirty (30) days written notice is required to discontinue any class. A withdrawal form must be filled out by the parent and submitted to the front desk in person. Your account will remain active, until withdrawal procedures have been followed.

Calendar

For updated information, visit our website:

www.therockcenterfordance.com

Attendance/Tardiness

- Consistent Attendance is expected. In order for your child to progress and benefit the most from their training, participation is required.
- No refunds or tuition adjustments are given for missed classes. Make-up classes may be scheduled and taken within 2 weeks of the missed class.
- Absenteeism affects the entire class and group choreography. Students are responsible for knowing the missed material by consulting a classmate or scheduling a private lesson.
- Classes will begin promptly at the scheduled time. Students are expected to be on time, in proper attire, and prepared for class.
- Students may be asked to observe class if they arrive more than 10 minutes late and have missed important warming-up.

Student Progress

Progress depends mostly upon how students approach their learning.

- Participate with positive energy!
- Focus, work hard and earnestly apply corrections
- Practice Practice Practice
Repetitive practice is essential for steady progress and refining dance skills.

Practice is probably the most under-rated aspect of a student's learning. Those students who practice, invariably show more consistent progress than those who do not.

Class Placement

- Upon registration, class placement is determined by age, physical development, and level of previous training.
- Over time, class placement will be based on class participation, attendance, progress, attentiveness, ability, attitude, and consistency.
- All placement decisions are made, strictly regarding the best interest of each individual student.
- Class placement decisions are at the discretion of the teachers and the director of The Rock Center for Dance.
- Each student progresses at their own rate, and not that of their friends.

- Two students of the same age and years of experience may have completely different capabilities.
- Negative issues regarding class placement will inhibit a student's progress.
- Students placed in their correct level become solid in their technical training.
- Dance levels are not like grades at school. Students may remain in the same level for 2-3 years before they are physically and mentally ready to accept the challenges of the next level.

Classroom Etiquette

Proper classroom etiquette is essential to the education and training of dancers.

- Be prompt to arrive. Late arrivals disrupt the class and cause the late student to miss important warm up exercises.
- No gum chewing, eating, or drinking is allowed in the studios. Water is okay.
- No cell phones during class.
- No Talking, leaning on barre, rolling eyes, or "dancing ahead".
- If a student needs to leave before class is over, he/she must ask to be excused by the teacher. Please do so discretely so as not to disrupt class.
- Eyes and attention must always be on the teacher.
- Be appreciative of corrections and apply them.
- Do not question the teacher's authority. If you have a problem, speak with the teacher after class.
- Be kind to your classmates. Displays of temper and rudeness are unacceptable. Absolutely **NO GOSSIP!!!!**
- When class is finished, thank the teacher for class.

Studio Etiquette & Policies

- Upon entering the facility, a positive and professional attitude is expected by all students and family members.
- Students and family members must be respectful at all times to other students, parents, and faculty members.
- Profanity, gossip, and disruptive behavior will not be tolerated at the **rockcenterfordance**.
- Students must be ready and properly dressed for class before entering the classroom.
- Please use restroom before class, to avoid a loss of class time.
- Use cubbies for dance bags and belongings.
- Only water is permitted in lobby. Food and drinks are allowed only in hallway near vending machines.
- Inform a teacher or front desk before taking a child from class
- Students are expected to be in class every week
- Knock before entering the classroom, if a class is in progress
- Please Drop off and pick up children ON TIME.
- Siblings must be supervised and kept under control and safe.

Dress Code

the **rock** center for **dance** requires a DRESS CODE for all students under the age of 19.

Adhering to a proper dress code:

- Promotes focus and a stronger work ethic in class.
- Allows teachers to clearly see and adjust body placement, position, and alignment.

General Rules:

- No jewelry in class. Small earrings are okay.
- Dancewear must be clean, laundered after each wearing.
- Hair should be clean and pulled back properly
- Deodorant should be considered for age 8 and up.
- Dance shoes, belongings should be labeled with NAME.
- No heavy perfume.
- Dance shoes are not to be worn outside. No "outside" shoes in class.
- For Youth Classes: Undergarments are not to be worn under dancewear.
 - Fitted, modest underwear should be worn only if a student is wearing a leotard without tights or shorts.
- Students must be ready and properly dressed before entering the classroom.
- Students not properly dressed, will be asked to observe class.

Predance & Combodance

- Leotard
- Tights
- Ballet skirts are optional
- During summer, youth dancers may wear their leotard with bare legs and ankle socks
- Hair – Bun preferred, ponytail okay

TapJazz

- Leotard
- Form fitted dance shorts
- Tights – Capri or footless are best
- Hair – Ponytail or bun

Pre-Ballet

- Leotard – solid color
- Tights - Pink
- Hair - Pulled back in a bun

HipHopRock

- Loose, comfortable clothing
- Sneakers with a rubber sole
- No street/outside shoes permitted
- Hair - Ponytail

Jr Jazz

- Leotard
- Form fitted dance shorts or Jazz pants
- Hair – ponytail or bun

Boys

- T-shirt or Tank
- Sweat pants, gym shorts
- Ballet - Black tights, white t-shirt or tank for ballet. Black ballet shoes.

Open & Training Classes

Ballet

- Tights- Pink Convertible
- Leotard – Black any style
- Split sole canvas ballet shoes
- Hair – Bun

Jazz, Contemporary, S.A.T.

- Tights – Capri or Footless
- Leotard or Camisole dance top
- Dance shorts or jazz pants
- Warm-ups, sweats, shrugs, sweaters, leg warmers w teacher approval.
- Split sole, slip-on jazz shoes - Tan
- Hair – ponytail *Other- at discretion of teacher

Tap

- Tights – Capri or Footless
- Form fitted top, Leotard or Camisole dance top

- Dance shorts, Capri or knee lengths pants. No long pants.
- Full soled, oxford style tap shoe – Black.
- Hair - ponytail

Hip Hop

- Comfy and cute
 - NO Jeans
 - NO "outside shoes"
 - Rubber soled sneakers
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Shoe Guidelines:

If your shoes do not meet our criteria, it's okay. We ask that when purchasing new shoes, please choose within the criteria. There are many choices, especially all over the internet, that fit our guidelines. Proper shoes will be required for performance.

Complete SHOE RECOMMENDATIONS: www.therockcenterfordance.com

YOUTH PROGRAM

Ballet shoes : Pink, canvas, split-sole

Tap Shoes : Tan, beige, caramel (if there are choices, choose the lightest tan).

Jazz Shoes : Tan (lightest tan, if choices) Slip-on, no laces, split-sole.

Hip Hop : White soled sneakers. Please no outside shoes.

OPEN PROGRAM

Ballet : Pink, canvas, split sole.

Pointe : We recommend Grishko

Tap : Black, full sole, oxford style

Jazz : Tan, split sole, slip-on, no laces

Hip Hop : Sneakers with a white sole. Please no outside shoes

Tumbling : Bare feet (any color- hee hee)

Note : Foot "undeez", socks, foot thongs, paws, etc... may be worn with teacher approval.

Local Dance shopping:

Las Vegas Dance Shoppe

2762 N Green Valley Pkwy

Henderson, NV 89014

(702) 450-7900

www.lasvegasdanceshoppe.com

Capezio Dance Theatre Shop

1043 S Rampart Blvd

Las Vegas, NV 89145

(702) 938-1425

www.capeziodance.com

